



# Sacred Hearts Parish Bradford ~ Groveland, MA

# 2012 Annual Report

FALL 2012

## Message from the Pastor

Dear Friends,

I am pleased to present to you the Annual Report of Sacred Hearts Parish for Fiscal Year 2012. I wish to thank former Business Manager, Walter Schumann and current Business Manager, Holly Roche, for their contributions to this report. Clem O'Malley and Courtney Longton of the Parish Finance Council also deserve a word of thanks for their review and analysis of this report.

I have now passed the six month mark as pastor of Sacred Hearts Parish. Thank you for your welcome and words of support. Parish life is strong and vibrant at Sacred Hearts, due to the committed staff and parishioners who share their time, talent and treasure in so many ways. The Parish School is thriving thanks to the leadership of Kathy Blain and Chrissie Pettis and the dedication and commitment of our talented faculty. Betty Desjardins recently joined the parish staff as Pastoral Associate and will collaborate with Fr. Ben and me, as we offer spiritual enrichment programs, prayer opportunities, service activities, social gatherings and other experiences to strengthen parish life even further.

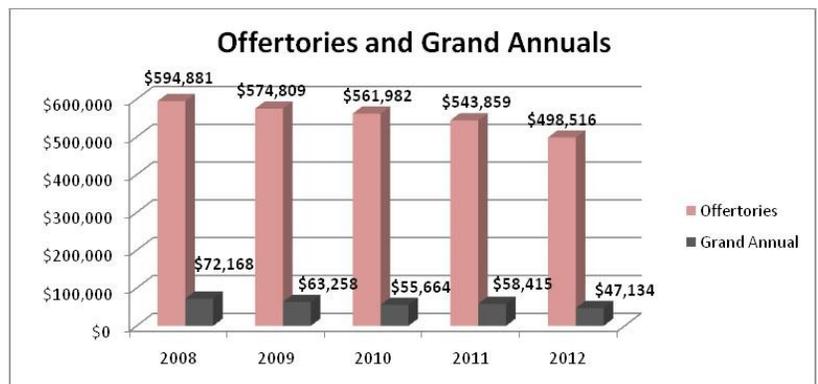
As the bar graph on this page indicates, there has been a downward trend in recent years with regard to parish offertory. While of concern to me, I am hopeful that this trend can be reversed as we celebrate our Catholic faith with renewed vigor and spirit, inviting friends and family members to join us for worship and doing our best to stay connected to God in prayer, worship and service. I pledge to you to do my best to serve you as pastor, to listen and respond to your concerns, to be available to help you and your family in your journey of faith and do all in my power to make Sacred Hearts Parish a vibrant Catholic family of faith. Thanks for your financial support and overall goodness to the Parish that you hold so dear in your lives.

Peace, Rev. John W. Delaney, Pastor

## Parish Financial Report

### Overview

The Net Operating Income for Fiscal Year 2012 was \$67,495 as presented in the Comparative Parish Financial Report. The Comparative Parish Financial Report presents the various sources of income and expenses in Fiscal Year 2012 compared to those of Fiscal Year 2011. Once again the Parish experienced a decline in its two primary sources of income, the Offertories and the Grand Annual collection. The bar chart on the right presents the five year trend of these primary sources of Parish income. The combined amount of the decrease, \$56,624, in Fiscal Year 2012 was obviously the greatest decline during the five year period. This reduction in income was partly offset with decreases in expenses.



The reduction in all major expense categories contributed to the reduction in expenses. A large portion of the Compensation and Benefits decrease of \$18,314 was a temporary reduction related to Clergy costs. Compensation and Benefits costs will increase in FY 2013 when there will be two full time priests and a Pastoral Associate at Sacred Hearts. The Facilities costs for FY 2012 benefited from the mild winter, which helped contain snow removal and utilities costs. It is difficult to forecast utility costs because of uncertain weather patterns and energy rates. We cannot expect the same favorable conditions in Fiscal Year 2013.

The Parish is very grateful for the generous gift that was received from the Estate of Mr. Elmo D'Alessandro. The funds have not been designated for any specific purpose.

# Our Parish



Sacred Hearts Parish  
 Finance Council  
 Clement O'Malley -  
 Chairman  
 George Forte  
 Timothy Jordan  
 Joseph Kennedy  
 Ellen Latham  
 Courtney Longton  
 Timothy Schiavoni

The decline in the Offertories and the Grand Annual collections did influence the investments in Building Repairs and Renovations. In Fiscal Year 2012, only \$18,152 of work was done on Parish properties. This is always a sensitive subject. Ignoring facilities today can result in major expenditures in the future. There is an ongoing program to identify projects, prioritize the projects and provide funds for their completion.

## Budget

Major changes will be noted in the budget for Fiscal Year 2013. The income from the Offertories and the Grand Annual collection are expected to increase. This will allow the Pastor, the Parochial Vicar and the Pastoral Associate to enhance and create programs which will invite parishioners to participate more fully in the parish community.

The budget for Fiscal Year 2013 presents a Net Operating Income in the amount of \$1,840. This does not include any amounts for capital expenditures even though there are important projects that need to be completed. Below is a list of some of these projects:

Roof construction – vestibules - Bradford	\$17,600.00
Window repairs – Groveland	14,675.00
Doors – Groveland	15,000.00
Heating system burner – Groveland	2,500.00
Reception area – Pastoral Center	<u>3,500.00</u>
Total	\$53,275.00

This list is not all inclusive, but does present those projects that are considered to have a high priority. These projects will be monitored throughout the year to prevent maintenance from getting behind and causing large expenditures in the future.

## Comparative Parish Financial Report ~Fiscal Years 2011 and 2010

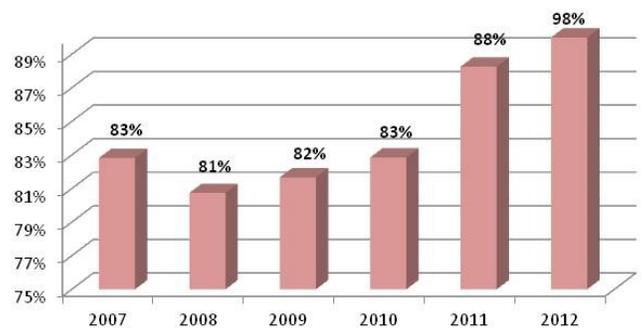
	Actual FY 2012	Actual FY 2011	Increase (Decrease)	Budget FY 2013
<b>INCOME</b>				
Offertories	\$ 498,516	\$ 543,859	\$ (45,343)	\$ 529,800
Grand Annual Collection	47,134	58,415	(11,281)	50,000
Sacramental Offerings	22,586	18,854	3,732	21,600
Religious Education	27,346	30,336	(2,990)	29,000
Other Income	32,308	52,367	(20,059)	33,100
<b>TOTAL INCOME</b>	<b>\$ 627,890</b>	<b>\$ 703,831</b>	<b>(75,941)</b>	<b>\$ 663,500</b>
<b>EXPENSES</b>				
Compensation and Benefits	\$ 322,317	\$ 336,519	\$ (14,202)	\$ 408,430
Administration	55,342	56,345	(1,003)	61,030
Facilities	83,376	100,314	(16,938)	89,660
Pastoral	34,276	34,752	(476)	34,270
Outreach	13,084	12,669	415	16,270
School Subsidy	52,000	65,500	(13,500)	52,000
<b>TOTAL EXPENSES</b>	<b>\$ 560,395</b>	<b>\$ 606,099</b>	<b>\$ (45,704)</b>	<b>\$ 661,660</b>
<b>NET OPERATING INCOME</b>	<b>\$ 67,495</b>	<b>\$ 97,732</b>	<b>\$ (30,237)</b>	<b>\$ 1,840</b>
<b>BUILDING REPAIRS &amp; RENOVATIONS</b>				
Church windows - Bradford	9,120		9,120	
Church windows - Groveland	4,282		4,282	
Stairwell shelter - Groveland	4,000		4,000	
Church vestibule roof designs - Bradford	750		750	
Parking lot paving - Bradford		\$62,300	\$ (62,300)	
Replace concrete sidewalk		12,860	(12,860)	
Sound system - final payment		15,619	(15,619)	
Repair Church windows and door		57,990	(57,990)	
<b>NET INCOME</b>	<b>\$ 18,152</b>	<b>\$ 148,769</b>	<b>\$ 18,152</b>	<b>\$ -</b>
	<b>\$ 49,343</b>	<b>\$ (51,037)</b>	<b>\$ 49,343</b>	<b>\$ 1,840</b>

# School Financial Report

## Sacred Hearts School—Grades Kindergarten through Grade 8

Sacred Hearts School finished Fiscal Year 2012 with a Net Operating Income of \$241,950 as compared to \$154,830 in Fiscal Year 2011. Enrollment was, once again, the major factor in producing these results. Enrollment in Fiscal Year 2012 was 386 students as compared to 346 students in Fiscal Year 2011. The School benefitted again this year from the addition of another class which is another step closer to having two classes for each grade. The next, and final, class addition will be in Fiscal Year 2014. The challenge after that will be to raise the enrollment in each class to twenty five students.

### Tuition Covering Operating Expenses



Tuition increased by \$217,628 compared to the prior year. A goal of the School is to have Tuition Income cover 100% of the Total Operating Expenses. For Fiscal Year 2012, Tuition Income covered approximately 98% of the Total Operating Expenses. Other sources have been used to meet the Total Operating Income. The primary source of non-tuition revenue is generated through fundraising. Fundraising during the past school year exceeded \$170,000 which helped cover the Total Operating Income, but left little for Repairs and Renovations.

## Comparative School Financial Report ~Fiscal Years 2012 and 2011

### Repairs and Renovations

Expenditures for Repairs and Renovations totaled \$129,572 in Fiscal Year 2012. Of this amount, \$70,549 was incurred in reconfiguring the School building to provide the classrooms for additional classes. The reconfiguring included moving the kindergarten classrooms to the Pastoral Center, relocating the technology room and the media center into the former kindergarten spaces and creating new administrative office space by eliminating the heating fuel storage area. New smartboards, furniture and fixture costs, included in the cost of the construction of the new administrative offices will cost approximately \$80,000 in the coming school year.



	Fiscal Year 2012	Fiscal Year 2011	Increase (Decrease)	Budget 2013
<b>INCOME</b>				
Tuition	\$ 1,452,841	\$ 1,235,213	\$ 217,628	\$ 1,504,720
Gifts & Bequests	-	12,800	(12,800)	
Interest & Dividend Income	9,993	8,665	1,328	10,500
Market Gain(Loss) on Investments	(1,974)	18,682	(20,656)	
Fundraising Activities	170,055	176,599	(6,544)	202,280
Other Income	7,684	2,610	5,074	4,000
Parish Support	52,000	52,000	-	52,000
Children's Center Support	10,000	10,000	-	10,000
RCAB Support	16,810	37,702	(20,892)	15,000
<b>TOTAL INCOME</b>	<b>\$ 1,717,409</b>	<b>\$ 1,554,271</b>	<b>\$ 163,138</b>	<b>\$ 1,798,500</b>
<b>EXPENSES</b>				
Compensation - Administration	\$ 147,165	\$ 119,271	\$ 27,894	\$ 157,454
Compensation - Faculty	879,511	820,260	59,251	989,155
Compensation - Facilities	10,785	10,354	431	14,040
Employee Benefits	213,940	202,167	11,773	256,727
Administration	30,339	35,573	(5,234)	25,030
Teaching	81,252	82,948	(1,696)	85,620
Facilities	112,467	128,868	(16,401)	115,464
<b>TOTAL EXPENSES</b>	<b>\$ 1,475,459</b>	<b>\$ 1,399,441</b>	<b>\$ 76,018</b>	<b>\$ 1,643,490</b>
<b>OPERATING INCOME</b>	<b>\$ 241,950</b>	<b>\$ 154,830</b>	<b>\$ 87,120</b>	<b>\$ 155,010</b>
<b>FURNITURE AND FIXTURES</b>				
Library furniture	\$ 2,929			
Computer room furniture and equipment	45,208			
Computer equipment - classrooms				\$ 21,000
New administrative offices				60,000
<b>REPAIRS AND RENOVATIONS</b>				
New kindergarten spaces	19,422		\$ 19,422	
New technology room	32,036		32,036	
New media center	13,531		13,531	
New administrative offices	5,470		5,470	
Facility Updates	4,100			
Office equipment	4,479			
Gymnasium bleachers	2,397	\$ 4,177	(1,780)	
Replace front windows		8,340	(8,340)	
Facility Updates		43,817	(43,817)	
Kindergarten classroom renovations		23,335	(23,335)	
<b>TOTAL REPAIRS AND RENOVATIONS</b>	<b>\$ 129,572</b>	<b>\$ 79,669</b>	<b>\$ 49,903</b>	<b>\$ 81,000</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 112,378</b>	<b>\$ 75,161</b>	<b>\$ 37,217</b>	<b>\$ 74,010</b>

# Sacred Hearts Parish

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## Comparative ECC Financial Report

~Fiscal Years 2012 and 2011

### Early Childhood Center Financial Report— Nursery to Pre-K

The Early Childhood Center Net Operating Income for Fiscal Year 2012 was \$119,505 as compared to a Net Operating of \$61,446 for Fiscal Year 2011.

Overall, improvements continue to be made to the Early Childhood Center in the areas of curriculum, facilities, additional furniture and technology. With the addition of the Kindergarten, the need to address adequate and appropriate changes in the playground have been addressed. The popularity of the Extended Day/After School Program places more demands on the facility and enhancements are being made to accommodate the demands of the Program.

	Fiscal Year 2012	Fiscal Year 2011	Increase (Decrease)	Budget 2013
<b>INCOME</b>				
Tuition	\$ 269,422	\$ 220,569	\$ 48,853	\$ 254,240
<b>Extended Day</b>	<b>79,524</b>	<b>49,839</b>	<b>29,685</b>	<b>60,450</b>
Gifts & Bequests	92	150	(58)	
<b>Interest &amp; Dividend Income</b>	<b>552</b>	<b>248</b>	<b>304</b>	
Fundraising Activities	1,647	2,268	(621)	1,700
<b>TOTAL INCOME</b>	<b>\$ 351,237</b>	<b>\$ 273,074</b>	<b>78,163</b>	<b>\$ 316,390</b>
<b>EXPENSES</b>				
Compensation - Administration	\$ 63,287	\$ 60,507	\$ 2,780	\$ 63,970
<b>Compensation - Faculty</b>	<b>93,704</b>	<b>78,236</b>	<b>15,468</b>	<b>84,668</b>
Compensation - Facilities	8,245	7,082	1,163	5,980
<b>Employee Benefits</b>	<b>17,761</b>	<b>25,239</b>	<b>(7,478)</b>	<b>17,852</b>
Administration	9,656	4,804	4,852	8,205
<b>Teaching</b>	<b>7,869</b>	<b>3,958</b>	<b>3,911</b>	<b>4,150</b>
Facilities	21,210	21,802	(592)	29,299
<b>Transfer to School</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>
<b>TOTAL EXPENSES</b>	<b>\$ 231,732</b>	<b>\$ 211,628</b>	<b>20,104</b>	<b>\$ 224,124</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 119,505</b>	<b>\$ 61,446</b>	<b>\$ 58,059</b>	<b>\$ 92,266</b>
<b>OTHER EXPENDITURES</b>				
Office furniture and equipment				\$ 5,000
<b>Playground equipment</b>				<b>5,000</b>
Playground site work				4,400
<b>Supplemental Transfer to School</b>				
<b>TOTAL OTHER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 14,400</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 119,505</b>	<b>\$ 61,446</b>	<b>\$ 58,059</b>	<b>\$ 77,866</b>